



Aletheia Christian Academy

2018-2019 ACA G.R.A.C.E.* Fund Application

**"Giving Resources and Aid for Christian Education"*

It is the desire of Aletheia Christian Academy to provide a Christ-centered education to children of Christian families, equipping them spiritually, academically, and physically for today and eternity. The Aletheia G.R.A.C.E. Fund has been founded to help those families who desire their children to have a Christian education, but are facing financial hardships, to afford the annual tuition. All financial aid comes from donations received for this purpose.

If you qualify for the Florida Step Up for Students Scholarship, you must apply for that scholarship before you will be considered for the G.R.A.C.E. Fund. (Information about this scholarship and application information can be found at www.stepupforstudents.org.) ACA'S G.R.A.C.E. Fund is awarded only to those who have been accepted for admission, submitted a complete G.R.A.C.E. Fund Application package, and have been approved by the ACA Financial Aid Committee.

The following is required to complete the application process:

- ⌘ ACA G.R.A.C.E Fund Form (click here & turn into ACA)
- ⌘ G.R.A.C.E Fund Pastoral Reference Form (click here & turn into ACA)
- ⌘ FACTS Application (screening service online application)

In order to preserve the confidentiality of your personal information, an outside scholarship company - FACTS - will conduct a financial need analysis and give the results to us. Apply online at <https://online.factsmgmt.com/signin/3T2K2>. A \$30.00 application fee will be required at the time of application.

FACTS will require you to gather and submit the following documents to them:

- ⌘ Copies of your 2017 tax return for both parents
- ⌘ Copies of your 2017 W-2 forms for both parents
- ⌘ Copies of all tax schedules for Business or Farm Income, Rental Property, S-Corp., Partnership, and Estate/Trust Income, if applicable.
- ⌘ Copies of all Non-Taxable Income documents (Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF).

Please submit all supporting documents to FACTS. Documents may be faxed to 1-866-315-9264 or mailed to: FACTS Grant & Aid Assessment, P.O. Box 82524, Lincoln, NE 68501-2524. Send copies of your actual tax returns and schedules, not summary sheets that you may have received from your tax preparer. FACTS will not be able to recommend aid until they have received the proper documentation. If you have any questions or concerns about the FACTS application process, you may speak with a FACTS representative at 866-315-9262.

G.R.A.C.E. Funds will be awarded based on many criteria, including but not limited to financial need, academic and conduct performance of the student(s), and family support of the school. Current families receive funding priority. The award amount will not normally exceed 50% of tuition owed. Families applying for the G.R.A.C.E. Fund are asked to prayerfully consider sending out a letter to five families asking for their support of the fund. Financial Aid Solicitation Letter.

G.R.A.C.E. applications will need to be submitted no later than June 1. Late submission will be accepted, however, it may mean limited financial aid is available. Applications must be completed by June 1 in order to be considered for the first G.R.A.C.E. awards. Please be aware that the FACTS financial review may take up to two weeks to complete. Applications will be reviewed by the Scholarship Committee, and all applicants will receive a notification by mid-to-late July.

Please be aware that submission of an application for financial aid does not guarantee that aid will be awarded. An application for the G.R.A.C.E. Fund will be required each year, and receiving an award for 2018-2019 does not imply or guarantee that funds will be awarded in following years.

In order to be eligible to apply for the G.R.A.C.E. Fund again next year, **we will be requiring that G.R.A.C.E. Fund recipients receiving more than \$500 support the school during this school year by either raising 10% of their financial aid received through our school-wide fundraisers (including Project Shine in the fall, the Flapjack 5K Race in the spring, receiving donations through contribution letters, or our spring fundraiser, which is undecided at this time) AND / OR by volunteering at the school a total of 10 hours per thousand dollars awarded during the school year**, or a combination of these. These volunteer hours can be accumulated for your family through the combined help of your students and family members. There are many opportunities to volunteer at the school, such as assisting at our various school events, Night of the Arts, graduation ceremonies, the fundraising events, Grandparents Day breakfast, copying or other assistance for the teachers, etc. If you wish to volunteer and need more information on opportunities, please contact us and we will be glad to offer ideas. Attached, please find a volunteer hours form for you to use to record your volunteer service. This form should be returned by the end of the school year to the office. If you choose not to support the school through fundraising or volunteering, your eligibility for receiving G.R.A.C.E. funds in future years will be affected.



2018-2019 ACA G.R.A.C.E. Fund Application Form

Parent Name: _____

Student Name(s) & Grade: _____

Address: _____ City: _____ ST: _____ ZIP: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Besides registration and book fees, our family is able to pay \$ _____ tuition per month for 12 months to enable our child(ren) to attend ACA for this academic year.

This application will not be reviewed if this amount is missing or if it is \$0.

Application Checklist:

- _____ 1. Apply, gain acceptance, enroll in ACA, and pay registration fee.
- _____ 2. Make payment arrangements. *
- _____ 3. Apply for the Step Up for Students Scholarship, if you qualify. **
- _____ 4. Complete the ACA G.R.A.C.E. Application Form and return it to the school office.
- _____ 5. Complete the G.R.A.C.E. Pastoral Reference Form and have him return it to the school office.
- _____ 6. Apply online at <https://online.factsmgt.com/signin/3T2K2> and pay the \$30.00 application fee.
- _____ 7. Submit all supporting documents requested by FACTS.
- _____ 8. Check mail and emails for award notifications.

**You may decide not to make payment arrangements until your application for aid has been reviewed. If this is the case, please contact the Financial Secretary to inform her that you have applied for the G.R.A.C.E. Fund.*

***Step Up for Students requires all requested documents to be submitted before your application will be considered. It is important that you follow up in a timely fashion to ensure that your Financial Aid application will be considered. If you are approved for the Step Up Scholarship, bring your award letters to Aletheia's Financial Secretary for processing.*

You may attach a separate statement or letter to explain any questions, if necessary.

- 1. What is your current marital status? _____
Do you expect this to change in the next year? (Yes) (No)
- 2. Are you currently employed? (Full-Time) (Part-Time) (No)
Is your spouse currently employed? (Full-Time) (Part-Time) (No)
Do you expect this to change in the next year? (Yes) (No)

