



# Aletheia Christian Academy

## 2019-2020 ACA G.R.A.C.E.\* Fund Application

*\*"Giving Resources and Aid for Christian Education"*

It is the desire of Aletheia Christian Academy to provide a Christ-centered education to children of Christian families, equipping them spiritually, academically, and physically for today and eternity. The Aletheia G.R.A.C.E. Fund has been founded to help those families who desire their children to have a Christian education, but are facing financial hardships and cannot afford the full annual tuition. All financial aid comes from donations received for this purpose.

If you qualify for the Florida Step Up for Students Scholarship, you must apply for that scholarship before you will be considered for the G.R.A.C.E. Fund. (Information about this scholarship and application information can be found at [www.stepupforstudents.org](http://www.stepupforstudents.org).) ACA'S G.R.A.C.E. Fund is awarded only to those who have been accepted for admission, submitted a complete G.R.A.C.E. Fund Application package, and have been approved by the ACA Financial Aid Committee.

The following is required to complete the application process:

- ⌘ ACA G.R.A.C.E Fund Form (click here & turn into ACA)
- ⌘ G.R.A.C.E Fund Pastoral Reference Form (click here & turn into ACA)
- ⌘ FACTS Application (screening service online application)

In order to preserve the confidentiality of your personal information, an outside scholarship company - FACTS - will conduct a financial need analysis and give the results to us. Apply online at

<https://online.factsmtg.com/signin/3T2K2>. A \$30.00 application fee will be required at the time of application.

FACTS will require you to gather and submit the following documents to them:

- ⌘ Copies of your 2018 tax return for both parents
- ⌘ Copies of your 2018 W-2 forms for both parents
- ⌘ Copies of all tax schedules for Business or Farm Income, Rental Property, S-Corp., Partnership, and Estate/Trust Income, if applicable.
- ⌘ Copies of all Non-Taxable Income documents (Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF).

Please submit all supporting documents to FACTS. Documents may be faxed to 1-866-315-9264 or mailed to: FACTS Grant & Aid Assessment, P.O. Box 82524, Lincoln, NE 68501-2524. Send copies of your actual tax returns and schedules, not summary sheets that you may have received from your tax preparer. FACTS will not be able to recommend aid until they have received the proper documentation. If you have any questions or concerns about the FACTS application process, you may speak with a FACTS representative at 866-315-9262.

G.R.A.C.E. Funds will be awarded based on many criteria, including but not limited to financial need, academic and conduct performance of the student(s), and family support of the school. Current families receive funding priority. The award amount will not normally exceed 50% of tuition owed. Families applying for the G.R.A.C.E. Fund are asked to prayerfully consider sending out a letter to five families asking for their support of the fund. Financial Aid Solicitation Letter.

G.R.A.C.E. applications will need to be submitted no later than June 1. Late submission will be accepted, however, it may mean limited financial aid is available. Applications must be completed by June 1, 2019 in order to be considered for the first G.R.A.C.E. awards. Please be aware that the FACTS financial review may take up to two weeks to complete. Applications will be reviewed by the Scholarship Committee, and all applicants will receive a notification by mid-to-late July.

Please be aware that submission of an application for financial aid does not guarantee that aid will be awarded. An application for the G.R.A.C.E. Fund will be required each year, and receiving an award for 2018-2019 does not imply or guarantee that funds will be awarded in following years.

In order to be eligible to apply for the G.R.A.C.E. Fund again next year, **we ask that G.R.A.C.E. Fund recipients receiving more than \$500 support the school during this school year by raising 10% of their financial aid received through our school-wide fundraisers (including Project Shine in the fall, the Flapjack 5K Race in the spring, receiving donations through contribution letters, or other fundraisers.**



## 2019-2020 ACA G.R.A.C.E. Fund Application Form

Parent Name: \_\_\_\_\_

Student Name(s) & Grade: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Besides registration and book fees, our family is able to pay  
\$ \_\_\_\_\_ tuition per month for 12 months to enable our  
child(ren) to attend ACA for this academic year.**

*This application will not be reviewed if this amount is missing or if it is \$0.*

### **Application Checklist:**

- \_\_\_\_\_ 1. Apply, gain acceptance, enroll in ACA, and pay registration fee.
- \_\_\_\_\_ 2. Make payment arrangements. \*
- \_\_\_\_\_ 3. Apply for the Step Up for Students Scholarship, if you qualify. \*\*
- \_\_\_\_\_ 4. Complete the ACA G.R.A.C.E. Application Form and return it to the school office.
- \_\_\_\_\_ 5. Complete the G.R.A.C.E. Pastoral Reference Form and have him return it to the school office.
- \_\_\_\_\_ 6. Apply online at <https://online.factsmgt.com/signin/3T2K2> and pay the \$30.00 application fee.
- \_\_\_\_\_ 7. Submit all supporting documents requested by FACTS.
- \_\_\_\_\_ 8. Check mail and emails for award notifications.

*\*You may decide not to make payment arrangements until your application for aid has been reviewed. If this is the case, please contact the Business Manager to inform her that you have applied for the G.R.A.C.E. Fund.*

*\*\*Step Up for Students requires all requested documents to be submitted before your application will be considered. It is important that you follow up in a timely fashion to ensure that your Financial Aid application will be considered. If you are approved for the Step Up Scholarship, bring your award letters to Aletheia's Business manager for processing.*

**You may attach a separate statement or letter to explain any questions, if necessary.**

1. What is your current marital status? \_\_\_\_\_  
Do you expect this to change in the next year? (Yes) (No)
  
2. Are you currently employed? (Full-Time) (Part-Time) (No)  
Is your spouse currently employed? (Full-Time) (Part-Time) (No)  
Do you expect this to change in the next year? (Yes) (No)
  
3. How many children are in your family? \_\_\_\_\_  
How many school-age children are in your family? \_\_\_\_\_  
How many will attend ACA? \_\_\_\_\_
  
4. Are any of the children on a scholarship? \_\_\_\_\_  
Please circle all that apply: Step Up for Students Ministerial Other  
Specify which children this applies to: \_\_\_\_\_
  
5. If your child is coming from a Florida public school or is entering K5 through 5<sup>th</sup> grade, do you qualify for a scholarship from Step Up For Students? \_\_\_\_\_  
Have you applied for the Step Up Scholarship? \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Have your children previously attended ACA? (Yes) (No) When? \_\_\_\_\_
  
7. Do you currently owe any money to ACA? (Yes) (No)  
If yes, why? \_\_\_\_\_
  
8. Does your family regularly attend and support a local church financially?  
Attend (Yes) (No)  
Tithe (Yes) (No)  
Offerings (Yes) (No)
  
9. In the past year, has there been a significant event in the family that has caused financial hardship? (i.e. death, loss of employment, divorce, unforeseen expense, etc.?) (Yes) (No)  
Explain: \_\_\_\_\_  
\_\_\_\_\_

I realize it is the responsibility of the family to provide its children with a Christian education. I have completed the online application with FACTS, sent them my tax returns and supporting documents, and submitted a Pastoral Reference Form. I hereby apply for financial aid through the G.R.A.C.E. Fund, and request the first day of attendance under this financial aid be \_\_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY:**

ACA G.R.A.C.E. Application Rec'd: \_\_\_\_\_  
G.R.A.C.E. Pastoral Reference Rec'd: \_\_\_\_\_  
FACTS Review Rec'd: \_\_\_\_\_

Approved Amount: \$ \_\_\_\_\_  
Award Letter Mailed: \_\_\_\_\_